

The Board of County Commissioners met in regular session at 9:00 a.m. with all members and the County Clerk present. Pastor Randall Parks provided prayer and Chairman Linda McHenry led the Pledge of Allegiance.

The monthly department head meeting was held with the following in attendance: Kristy Frazee, Health Department Administrator; Randy McCauley, Road Department Administrator; Rita Gee, Treasurer; David Graber, Transfer Station Manager; JD Neufeld, Civic Center Manager; Jerry Jo Deckert, EMS Director; DeDe Lane, Purchasing Agent; Mary K. Sullivan, Register of Deeds; and Richard Banas, City/County Inspector.

David Graber, Transfer Station Manager, gave an update on the construction and demolition pit project. Terracon Consultants will charge \$7,500 to \$9,500 to drill holes for the permeable tests. The tests will help determine the safe location of a new pit.

Jerry Jo Deckert, EMS Director, presented ambulance licensing forms, which were reviewed and accepted by commissioners.

Carl Higgs made the motion to approve the minutes of the March 20, 2012 meeting, along with the claims against the various funds of the county. Marty Long seconded the motion, and it passed unanimously.

The 2013 Community Corrections Comprehensive Plan was reviewed and approved by commissioners.

Judy and Ken Keusler, Bill Stewart, and Mark Faulkner, Grant County Community Foundation members, met to inform and update commissioners on the benefits of the foundation. The group shared some options available to create permanent endowed funds that could help support programs or projects for various Grant County Agencies in the future. Kristy Frazee attended this portion of the meeting.

Kristy Frazee, Health Department Administrator presented an application to commissioners to establish an agency fund with the Grant County Community Foundation for the Health Department. Ms. Frazee requested commissioners consider providing an initial gift of \$5,000 to establish the fund. Commissioner Long requested Ms. Frazee give the contract to Steve Rice, the auditor for Grant County, to review and make a recommendation.

Mark Faulkner and Darin Figgins, Airport Board members, submitted an estimate on the bi-fold hangar door in need of repair at the airport. It was the consensus of the commissioners to approve the Skylite Construction estimate to repair the hangar door at a cost of \$9,000. Mr. Faulkner spoke to commissioners about a business wanting to purchase 40 to 50 acres along Highway 25, which is considered airport ground. Since it was in line with the plans the airport board members had for the development of the ground, they were in favor of the proposal.

JD Neufeld, Civic Center Manager, presented two bids for the 2012 season of county lawn care spraying, K&K Lawn Care bid \$2,950 and Gray's Yard Service bid \$4,989. Carl Higgs made the motion to accept the bid from K&K Lawn Care in the amount of \$2,950. Marty Long seconded the motion, and it passed unanimously.

Reid Borchetta, District Court Clerk, requested a new multipurpose copier. The present copier is nine years old and does not have the capability of faxing or scanning. Ms. Borchetta submitted three quotes, Stanfield Printing Company for \$6,700; Southern Office Supply for \$7,250; and Office Solutions for \$7,250. Ms. Borchetta requested the best bid be used instead of the low bid because the service agreement with Southern Office Supply would work better for her office needs. Marty Long made the motion to accept the best bid for a Sharp digital multipurpose copier at a cost not to exceed \$7,250 from Southern Office Supply. Carl Higgs seconded the motion, and it passed unanimously.


Kristy Frazee, Health Department Administrator, asked permission to discard an old exam table. The commissioners approved junking the exam table at the Transfer Station.

The commissioners recessed at noon for lunch with the Hospital Board of Trustees at Park View Assisted Living. Those attending from the hospital were: David Higgs and Dr. Mark Gerstberger, Trustees; Art Frable, Administrator, and Robert Jacobi, Director of Finance. General discussion was held.


LaVonne Michael, Director Senior Center; Bill Stewart, Charles Hacker, Betty Burns, Mary Cott, Janet Stewart, Ray Velasquez, Board on Aging members, met with commissioners. David Black, County Attorney, attended this portion of the meeting. Those present were given a letter (attached as matter of record) and Mr. Black discussed his research and the research by the insurance company's attorney, indicating the Senior Center does not have the statutory authority to continue operating under the present structure. The reorganization will involve changing the board member structure to an advisory capacity; the employees will be paid by Grant County; all purchasing by the Senior Center will be approved by County Commissioners; and all future audits will be made by Grant County's auditing firm. Marty Long made the motion to reappoint Bill Stewart, Ray Velasquez, Betty Burns, Janet Stewart, Charles Hacker, Mary Cott, and Ronnie Young to serve on the Senior Center Advisory Board, also appoint LaVonne Micheal as the Senior Center Director and administrative head for the Senior Center Fund. Carl Higgs seconded the motion, and it passed unanimously.

The commissioners discussed a complaint of ground blowing in the County with the County Attorney. Mr. Black will research the issue and return at a later date.

The commissioners adjourn at 2:00 p.m., to meet again in regular session April 3, 2012.

  
Sheila Brown, County Clerk



  
Linda McHenry, Chairman



# Grant County Commissioners

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April 3, 2012

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O LaVonne Michael  
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**Re: Changes Due to Recent Lawsuit**

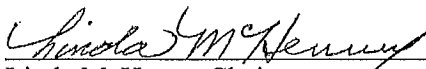
Dear Board on Aging Member and Ms. Michael,

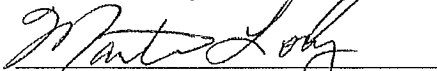
Although we have been happy with the structure of our Board on Aging and its functions, the recent lawsuit has forced us to make some hard decisions that will affect you and your staff.

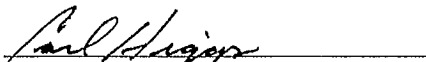
During the discovery period of the lawsuit, many questions were brought forth. Research by the insurance company's attorney and our county attorney indicates that we do not have statutory authority to continue operating as we have for many years.

To fulfill our fiduciary responsibilities to the taxpayers and to clarify liability coverage issues, we are following the recommendations of the County Attorney and the Kansas Association of Counties Multiline Pool, and are making the following changes.

Sincerely,

  
Linda McHenry, Chairman

  
Martin Long, Commissioner

  
Carl Higgs, Commissioner

CC: David Black, County Attorney; Tom Job, KCAMP; Steve Rice, Auditor

Enclosures

We the County Commissioners ask the following steps be taken immediately:

**1. Board Structure:**

- The Board on Aging will act in an Advisory Board capacity.
- The Board of County Commissioners will appoint the members of the Board on Aging Advisory Board.
- All current Board on Aging Advisory Board policies and procedures outside the scope of the newly defined duties will no longer be in effect.
- The Board on Aging Advisory Board will give monthly minutes to County Commissioners.
- All employment administrative action will be handled exclusively by the County Commissioners and will cease to be a function of the Board on Aging Advisory Board.

**2. Employees:**

- All Senior Center employees will be paid through the County Clerk's Office.
- All Senior Center employees will now be subject to the rules of the Grant County Personnel Policies and Procedures Manual.
- All Senior Center employees will fall under the guidelines implemented in the Grant County Pay Plan.
- A current listing of all employees, wages and personnel files will be turned over to the County Clerk's Office immediately.
- The Senior Center Director is now a Department Head and will answer directly to the County Commissioners.
- All Senior Citizen payroll accounts will be dissolved.

**3. Appropriations:**

- All remaining appropriation money will be returned to the County Treasurer to be deposited in the Grant County Checking Account. No further distributions will be made to the Board on Aging.

**4. Purchasing:**

- All future purchases will be made through Grant County's accounts payable process and approved by County Commissioners.
- Budget and line items will be established and expenditures will be made through the credit card and voucher system.
- The Senior Center Department will adhere to the Grant County Purchasing Policy Manual.

**5. Audits:**

- All future audits will be performed by Grant County's auditing firm.

## Responsibilities of the Advisory Board on Aging

1. Serve as liaison between the older citizens of Grant County and Grant County Government concerning aging issues;
2. Suggest policy and make recommendations to the Board of County Commissioners on the special needs of the elderly, particularly with respect to the needs for a comprehensive, integrated approach to the delivery of services in the fields of health, mental health, social services, recreation, employment and other programs for older adults;
3. Work to stimulate and promote needed services and programs for older residents;
4. Assist the public and voluntary agencies in providing services to older persons;
5. Review and make recommendations concerning service proposals and funding of services that have an impact on older persons;
6. Consult with and assist the Director of the Department on Aging in the preparation of the Department's budget;
7. Review the proposed budget of the Director of the Department on Aging prior to the time that budget is submitted to the County Commissioners;
8. Advocate the needs of the Department on Aging to the Board of County Commissioners;
9. Assist the Director of the Department on Aging in planning and developing policies, services and facilities in consultation with the Area Agency on Aging and the Kansas Department on Aging;
10. Perform other functions and duties from time to time as requested by the Board of County Commissioners.