

**Grant County Local Emergency Planning Committee**  
Mailing Address-108 South Glenn, 715 E Oklahoma Ave-Physical Address  
Ulysses, KS 67880  
620-356-4430

Don Button called the meeting to order on July 25, 2019 at 9:30am at the Grant County Fire Station at 715 E Oklahoma Avenue, Ulysses, Kansas. Those present were Don Button, Vivian Button, John Crosby, Richard Everett, Kristy Meier, Fernando Rodriguez-Infante, Jill Robinson, Christy Wooley and Mike Wooley.

Mike Wooley made a motion to approve the minutes to the June 27, 2019 LEPC Meeting. John Crosby seconded. Motion carried.

Communications/Mail – DCP midstream Pipeline information.

**Old (Unfinished) Business**

Exercise Committee (Don Button, John Crosby, Jill Robinson and Todd White) met on July 2nd. They worked on a work plan for the tabletop exercise with Buffalo Dunes and set the date and time as August 27 at 9am at the Grant County Fire Department. Registration will start at 8:30am, exercise will start at 9:00am and should be done Noon. They set the next meeting for August 6 but Don will not be available that day so it was decided they would meet on August 7<sup>th</sup>. Don has put together a situation manual for the exercise and sent it out to department head to look over.

**New Business**

Grant County had two saltwater/brine spills since the last LEPC meeting. These have been remediated.

It is time to prepare for the TEPW (Training Exercise Planning Workshop) which we normally complete in October. Is there any training or exercise you would like to see us do in the county. Vivian will sent out the information from last year for everyone to look at.

Grant County Fair is going on at this time the parade was July 20<sup>th</sup> and the booths are open 24 to 26<sup>th</sup>. Wednesday had more people attend the fair than in years past.

Southern Star wants to have an Exercise-workshop with employees and a tabletop later this year with responders. Don is working to help coordinate and get these set up.

The state is working to set up WebEOC training November 6th in Liberal before the Five State Conference. WebEOC training is also being held on August 19<sup>th</sup> in Hays. The Five State Conference is November 6 to 9. The five states are Kansas, Colorado, Oklahoma, Texas and New Mexico.

One of the things the LEPC has to do each year to be compliant is to look over their bylaws for changes. A copy of the proposed by-law changes are at the bottom of these minutes. We will vote on these changes at the next meeting.

The Grant County Fire Station will hold an Open House on July 27 from 9:00am to 2:00pm.

Some of the upcoming trainings are: KS-133 Kansas Exercise and Design for Operations based exercises on July 30 to Aug 2, 2019 ID 1081418; Medical HazMat and decontamination Garden City November 6 at St. Catherine's Hospital ID 1085372; KS-132 Kansas Exercise Design Course for Discussion-based exercises-Wichita on Aug 27-29. The class has prerequisites. ID 1082032; L0950 All Hazards IMT Incident Commander in Russell on Sept 23-27 ID 1085431; and L0958 All Hazards IMT Operations Section Chief in Russell on Sept 30- Oct 3 ID 1085434.

Don said the Health Care Coalition is getting a new director. He asked Richard about the meeting last Friday. He said a new company is taking over as physical agent and they are throwing out the budget and starting over. They are suppose to have it done by the end of the month but they have requested more time from KDHE.

Richard Everett said the Coalition will hold a statewide full scale exercise in May, which will test all 15 public health capabilities. They are hiring a group to put the exercise together. He said the new grant year has started.

Fernando said they hired a new Therapist and are looking for one more.

Richard Everett asked Vivian about the Mental Health Template. Vivian sent it to Christy and Christy gave it to Amanda. They will check into the status of the template.

John Crosby said the fires have not been bad because of all of the green growth. But with the higher temperature things will be drying out will burn better.

Vivian said the November meeting is scheduled for Thanksgiving so the committee decided to meet the week before on November 21.

The next regular meeting will be August 22, 2019 at 9:30am at the meeting room of the Grant County Fire Department at 715 E. Oklahoma Ave.

John Crosby made a motion to adjourn at 9:59am. Mike Wooley seconded. Motion Carried.

The LEPC Minutes respectfully submitted by Vivian Button, Secretary.

Meeting left in 2019

September 26

October 24

November 21

Corrections to the LEPC by-laws 2019-7-25

Article I

**Section 2. Principal Address.** The official **mailing** address shall be:

Local Emergency Planning Committee (LEPC),  
c/o Grant County Emergency Management,  
108 South Glenn St., Ulysses, Kansas 67880

**The physical address shall be 715 E Oklahoma Ave., Ulysses, KS 67880.**

## Article II

### Purpose second paragraph

Rules to govern the functions of each LEPC shall include procedures for: notifying the public of LEPC activities; conducting public meetings; receiving and responding to public comments; and distributing the emergency response plan. To receive and process information requests from the public, the federal law further specifies each LEPC shall: designate an official to serve as coordinator for information; and annually publish a notice in local newspapers or on the county website that the emergency response plan, ~~material~~ safety data sheets, inventory forms, toxic chemical release forms and follow up emergency notices are available for public inspection at a specified location during designated normal working hours.

## Article V

### Officers

**Section I. Number and Type.** The officers shall consist of a Chairperson, a Vice-Chairperson, a Secretary ~~and Information Coordinator~~.

### Final Rules

#### Public Access to Information

- A.** In accordance with Section 324 of the Act, all information obtained from an owner or operator pursuant to EPCRA and any requested Tier II form or the ~~Material Safety Data Sheet (MSDS) or~~ Safety Data Sheet (SDS) otherwise in possession of the Committee shall be made available to the person submitting the request under this section, provided upon request of the owner or operator, the Committee shall withhold from disclosure the location of any specific chemical identified in the Tier II form.
- C.** Request for ~~MSDS~~, SDS and Other Non-Confidential Information
1. Any person may obtain a ~~MSDS or~~ SDS with respect to a specific facility by submitting a written request to the Committee's Information Coordinator.
  3. If the Committee does not have in its possession the ~~MSDS~~, SDS or other information requested in subsections C1 or C2 of this section, it shall request a submission of the ~~MSDS or~~ SDS from the owner or operator of the facility that is the subject of the request. The Committee will only make requests to specific facilities for information, which it is required to maintain or collect pursuant to applicable law.