

Grant County Local Emergency Planning Committee
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LEPC Meeting Minutes

Don Button called the LEPC and IPPW meeting to order at 1:05pm on October 28, 2021 at the Grant County Fire Department at 715 E Oklahoma Ave. Those attending were Don Button, Vivian Button, Jerry Jo Deckert, Richard Everett, Paul Fort, Mark McGaughey, Christy Wooley and Jovita Partida.

Mark McGaughey made a motion to approve the Minutes to the September 23, 2021, LEPC Meeting with one correction. The Correction is changing the positive pressure room to a negative pressure room on the ESF 10 information. Jovita Partida seconded. Motion carried.

The LEPC received Pipeline Safety from Midwest Energy, Inc.

Old (Unfinished) Business

- a.** Covid-19 response update- Jovita said the county had another death. They are still doing testing and vaccines. They are getting ready for the 5 to 11 year old group. The school is still doing testing and those numbers are shown in the county numbers. They are testing high school and middle school close contacts. Elementary school close contacts stay home. The Health Department is also giving out flu shots.
- b.** IPPW (Integrated Preparedness Planning Workshop) Minutes below.

New Business

- a.** Spill Reports-One spill report of 175 barrels of saltwater/brine
- b.** Discussed the fire at carbon black. We discussed the hay fire Monday morning and baler fire Monday evening and a mutual aid for Satanta on Tuesday morning for a silo smoking.

State is not allowing in person training at this time, but they are working on some virtual training.

Integrated Prepared Planning Workshop was started at 1:30pm.

Welcome / Introductions

Overview of Integrated Preparedness / Preparedness Cycle

- Progress for Improvement / Preparedness Priorities

Local/State Initiatives – Recent Agency/Organization Accomplishments

- Identify Preparedness Priority Factors
 - Identify current threats, hazards and risks
 - ❖ 2020 threats to update
 - ❖ 1. Severe Weather (which included all weather issues),
 - ❖ 2. Wild land Fires,
 - ❖ 3. Infectious Disease/bio Terrorism Major Disease Outbreak,
 - ❖ 4. Utility and Infrastructure Failure,
 - ❖ 5. Hazardous Materials,
 - ❖ 6. Mass Casualty,
 - ❖ 7. Animal Disease/FAD, Ag related Incidents, and
 - ❖ 8. Terrorism/Agri-Terrorism/Cyber-security.
 - Analyze capability gaps / needs assessments
 - ❖ Better participation, we did not have participation from Law Enforcement, Fire Department, Hospital, Long Term Care, Schools or Public Works.
 - Identify external sources and requirements
 - Identify accreditation standards or regulations

We also reviewed the Regional Health Care coalition 2021 Threats and Hazards Assessment.

Severe Weather (Tornado)
Pandemic/HID
Winter Storm
Power Outage
Mass Casualty Incident
Workplace Violence
Hazardous Materials
Supply Shortages
Communication Failure

- Establish Preparedness Priorities
 - Prioritize areas needing improvement- Core Capabilities to focus on
 - ❖ 1. Operational Coordination
 - ❖ 2. Public Information and Warning
 - ❖ 3. Public Health, Healthcare, and EMS
 - ❖ 4. Operational Communication

security project. 25% of the FY 21 fund is \$105,000. The North Central Project is an assessment of what the counties have for cyber-security. The question was asked how you exercise for cyber-security. Some of the important things to remember are do not open links on the computer that you are unsure about and do not open mail from people you do not know. Jerry Jo suggested doing a comprehensive survey of servers and what companies use on their computer systems. Don talked about Liberal, Garden City and Dodge City all have Information Technology employees where the smaller counties do not. Supply Chain was discussed. Most Counties have a list of vendors that they utilize.

Public Health, Healthcare and EMS were discussed. We talked about the shortage of EMS, Hospital, Mental Health, Health Department and Long Term Care personnel and their roles and responsibilities. Paul talked about treating all patients like they do COVID patients, because of the changing symptoms. It was asked if Grant County has mandated the COVID vaccine. Grant County has not at this time. All of the medical personnel were considered HEROS since this pandemic started and now they are going to lose their jobs because they are not vaccinated. When the Health Department went to the Fire Department to give the COVID vaccine only two fire fighters got the vaccine.

Operation Coordination was discussed as a need to work on. It is very important that everyone work together during an incident. National Incident Management System (NIMS) training is a need. It helps people understand who is in charge. All responders and county personnel need to take the IS 100 Introduction to the Incident Command System, IS 200 Basic ICS for Initial Response, and IS 700 An Introduction to the Incident Management System. Some people need to take the IS 800 National Response Framework, An Introduction; G300 Intermediate ICS for Expanding Incidents and G400 Advanced ICS for Command and General Staff-Complex Incidents. To better understand how Incident Command and the Emergency Operations Center work together the G191 Incident Command System/Emergency Operations Center Interface. Some people who will be in the Emergency Operation Center need to take the IS2200 Basic Emergency Operations Center Functions and the G2300 Intermediate Emergency Operations Center Function. Don would like the elected official to take the classes listed above but he could conduct the G402 NIMS Overview for Senior Officials. Don said this one does not have a test.

Mass Care Services was discussed next. Paul talked about storm shelter types and the county does not really have any. Temporary shelters for a few days were also discussed. The Civic Center was discussed but it does not have showers. The High Schools and other schools and showers were discussed. In 2006-2007 during the ice storm we utilized the Swimming Pool showers because they were open from 5:30am to 8:00pm. We opened a shelter at the Civic Center. It was set up for a family of two or up to 6 or 8 in a family but no one stayed because they were afraid someone would break into their homes. We utilized all avenues for information to the public including fliers handed out house to house. The

radio station was down. The Incident Action Plans are very important during times like these.

Operational Communication: County Public Information Training is a need for our county. To be recognized by the state as a qualified Public Information Officer (PIO) you need to take the IS-29 Public Information Officer-Awareness and G290 Public Information Officer-Basic. Most county PIOs are the County Clerk. Each department needs a PIO that has the knowledge of their department to help in a Joint Information Center (JIC) to assist the PIO for the county. The whole county needs to put out a single message. All messages have to be approved by the Incident Commander before being released. With all of the social media being used today it is important to have someone to keep an eye on messages and make sure if something is not correct to correct the information. Some locations utilize the Journalism classes at the High School to help watch social media since the younger generation uses it more. We need to check and see if we have a journalism class at the high school. Jerry Jo suggested the PIO be identified every year when City Council and Commissioners appoint people to positions.

The USDA has developed a virtual Tabletop Exercise that the county can participate in thru the Extension Office. It is on Agro-terrorism. We have a Foreign Animal Disease Plan that was developed several years ago. We can also review and update this plan during or after the exercise. So it was decided we will try to set this up for January. This exercise is already put together and we just have to participate.

KDHE is setting up a Continuity of Operations Table top exercise in Spring of 2022 with Health Departments and Counties. Look at what the immediate needs are during an event and what can wait. Richard has the questions for the table top exercise. We could set this up for after an LEPC meeting. During the exercise look at the Health Department get wiped out where will you set up the Health Department and what needs to be done first.

Exercises for the Second year possibly Public Information, Mass Care and Evacuation and Set up Shelter and bring awareness to what we have locally.

The main focus for exercise in the third year is to look at Intelligence and Information Sharing.

The Health Department and Emergency Management have Grant requirements for exercise to receive funds. Completing the IPPW (Integrated Preparedness Planning Workshop) is also a requirement of the Emergency Management Preparedness Grant (EMPG). The EMPG Grant requires two exercises plus the IPPW.

The core capabilities we chose as needing to work on are included in most exercises.

On November 10th KDHE will host a one hour webinar on COOP planning at 10am.

The Regional Council has a project to purchase VHF radios for communications with Spray planes that do water drops during fires. So the fire fighters can get out of the way before they drop the water. Black Hawks now have 800 MHz radios for communications with the full state template.

Don and Vivian will look over what we have done so far and put the paperwork together and we will finish the IPPW at the November 18 Meeting. The group needs to be thinking about "What we need to test to make our service better". Vivian will send out the paperwork before the next meeting.

Closing Comments and Summary

The next regular LEPC meeting will be November 18, 2021 at 1:00pm at the meeting room of the Grant County Fire Station at 715 E. Oklahoma Ave.

Paul Fort made a motion to adjourn and Kristy seconded. Motion carried. Meeting adjourned at 3:00pm.