

**Grant County Local Emergency Planning Committee**  
Mailing Address-108 South Glenn, 715 E Oklahoma Ave-Physical Address  
Ulysses, KS 67880  
620-356-4430  
LEPC/IPPW Agenda

Date: November 18, 2021 Time: 1:00pm

Location: 715 E Oklahoma Ave, Grant County Fire Department

**Agenda**

1. Roll Call- sign roster
2. Approval of Minutes the October 28, 2021, LEPC Meeting
3. Communications/Mail –
4. Old (Unfinished) Business
  - a. Covid-19 response update
  - b. IPPW (Integrated Preparedness Planning Workshop) finish
    - Identify Preparedness Priority Factors
      - Identify current threats, hazards and risks
        - ❖ DO WE WANT TO KEEP THESE THE SAME FOR 2021
        - ❖ 2020 threats to update
        - ❖ 1. Severe Weather (which included all weather issues),
        - ❖ 2. Wild land Fires,
        - ❖ 3. Infectious Disease/bio Terrorism Major Disease Outbreak,
        - ❖ 4. Utility and Infrastructure Failure,
        - ❖ 5. Hazardous Materials,
        - ❖ 6. Mass Casualty,
        - ❖ 7. Animal Disease/FAD, Ag related Incidents, and
        - ❖ 8. Terrorism/Agri-Terrorism/Cyber-security.
- We also reviewed the Regional Health Care coalition 2021 Threats and Hazards Assessment.
  - Severe Weather (Tornado)
  - Pandemic/HID
  - Winter Storm
  - Power Outage
  - Mass Casualty Incident
  - Workplace Violence
  - Hazardous Materials
  - Supply Shortages
  - Communication Failure
- Analyze capability gaps / needs assessments
  - ❖ Better participation, we did not have participation from Law Enforcement, Fire Department, Hospital, Long Term Care, Schools or Public Works.
  - ❖ Some training
    1. Incident Command System
    2. Public Information Officer

### 3. Emergency Operations Center

#### ➤ Establish Preparedness Priorities (Do we need to add more to these)

##### ▪ Prioritize areas needing improvement- Core Capabilities to focus on

- ❖ 1. Operational Coordination
- ❖ 2. Public Information and Warning
- ❖ 3. Public Health, Healthcare, and EMS
- ❖ 4. Operational Communication
- ❖ 5. Intelligence and Information Sharing
- ❖ 6. Mass Care Services

Core Capabilities to focus on with area of improvement and information including training

- ❖ 1. Operational Coordination
  - 1. Participation from all organizations
  - 2. Training to understand roles and responsibilities
  - 3. When do you do an Incident Action Plan and why type
    - 1. IS 100 Introduction to the Incident Command System
    - 2. IS 200 Basic ICS for Initial Response
    - 3. IS 700 An Introduction to the Incident Management system.
    - 4. IS 800 National Response Framework and Introduction
    - 5. G300 Intermediate ICS for Expanding Incidents
    - 6. G400 Advanced ICS for Command and General Staff-Complex Incidents
    - 7. G191 Incident Command System/Emergency Operation Center Interface
    - 8. IS2200 Basic Emergency Operations Center Functions
    - 9. G2300 Intermediate Emergency Operations Center Functions

- Operation Coordination was discussed as a need to work on. It is very important that everyone work together during an incident. National Incident Management System (NIMS) training is a need. It helps people understand who is in charge. All responders and county personnel need to take the IS 100 Introduction to the Incident Command System, IS 200 Basic ICS for Initial Response, and IS 700 An Introduction to the Incident Management System. Some people need to take the IS 800 National Response Framework, An Introduction; G300 Intermediate ICS for Expanding Incidents and G400 Advanced ICS for Command and General Staff-Complex Incidents. To better understand how Incident Command and the Emergency Operations Center work together the G191 Incident Command System/Emergency Operations Center Interface. Some people who will be in the Emergency Operation Center need to take the IS2200 Basic Emergency Operations Center Functions and the G2300 Intermediate Emergency Operations Center Function. Don would like the elected official to that the classes listed above but he could conduct the G402 NIMS Overview for Senior Officials. Don said this one does not have a test.

- ❖ 2. Public Information and Warning
  1. Rumor Control
  2. Monitoring social media
  3. Training for PIO and Joint Information Center for all Departments
    1. IS-29 Public Information Officer-Awareness
    2. G290 Public Information Officer-Basic
    3. G291 Joint Information System
    4. IS-42 Social Media in Emergency Management
- ❖ 3. Public Health, Healthcare, and EMS
  1. Shortage of personnel
  2. Do you have a Continuity of Operations Plan (COOP)
  3. When to do an Incident Action Plan
- Public Health, Healthcare and EMS were discussed. We talked about the shortage of EMS, Hospital, Mental Health, Health Department and Long Term Care personnel and their roles and responsibilities. Paul talked about treating all patients like they do COVID patients, because of the changing symptoms. It was asked if Grant County has mandated the COVID vaccine. Grant County has not at this time. All of the medical personnel were considered HEROS since this pandemic started and now they are going to lose their jobs because they are not vaccinated. When the Health Department went to the Fire Department to give the COVID vaccine only two fire fighters got the vaccine.
- ❖ 4. Operational Communication
  1. Understand the difference between formal and informal communications
  2. Addition training on Radio Equipment
  3. Have someone monitor social Media
  4. Rumor Control
  5. Understand who can talk on the radio and what goes over the radio and what needs to be face to face or over the phone
- County Public Information Training is a need for our county. To be recognized by the state as a qualified Public Information Officer (PIO) you need to take the IS-29 Public Information Officer-Awareness and G290 Public Information Officer-Basic. Most county PIOs are the County Clerk. Each department needs a PIO that has the knowledge of their department to help in a Joint Information Center (JIC) to assist the PIO for the county. The whole county needs to put out a single message. All messages have to be approved by the Incident Commander before being released. With all of the social media being used today it is important to have someone to keep an eye on messages and make sure if something is not correct to correct the information. Some locations utilize the Journalism classes at the High School to help watch social media since the younger generation uses it more. We need to check and see if we have a journalism class at the high school. Jerry Jo suggested

the PIO be identified every year when City Council and Commissioners appoint people to positions.

The Regional Council has a project to purchase VHF radios for communications with Spray planes that do water drops during fires. So the fire fighters can get out of the way before they drop the water. Black Hawks now have 800 MHz radios for communications with the full state template.

❖ 5. Intelligence and Information Sharing

1. Sharing Need to know information with the people who need to know
  2. Need to implement data security and cyber-security
    1. TEEX-Texas A&M Engineering Extension Service has cybersecurity training on line and in person  
<https://teex.org>
- We discussed Intelligence and Information Sharing and how important it is during an event. Don talked about Cyber-security and the Regional has to use 25% of their funds on a cyber-security project. 25% of the FY 21 fund is \$105,000. The North Central Project is an assessment of what the counties have for cyber-security. The question was asked how you exercise for cyber-security. Some of the important things to remember are do not open links on the computer that you are unsure about and do not open mail from people you do not know. Jerry Jo suggested doing a comprehensive survey of servers and what companies use on their computer systems. Don talked about Liberal, Garden City and Dodge City all have Information Technology employees where the smaller counties do not. Supply Chain was discussed. Most Counties have a list of vendors that they utilize.

❖ 6. Mass Care Services

1. Determine the Health Care needs of the Community
  2. Knowing the difference and needs between short term, temporary, long term shelters and public shelters that need to be available 24 hours a day/365 days a year.
- Mass Care Services was discussed next. Paul talked about storm shelter types and the county does not really have any. Temporary shelters for a few days were also discussed. The Civic Center was discussed but it does not have showers. The High Schools and other schools and showers were discussed. In 2006-2007 during the ice storm we utilized the Swimming Pool showers because they were open from 5:30am to 8:00pm. We opened a shelter at the Civic Center. It was set up for a family of two or up to 6 or 8 in a family but no one stayed because they were afraid someone would break into their homes. We utilized all avenues for information to the public including fliers handed out house to house. The radio station was down. The Incident Action Plans are very important during times like these.



was developed several years ago. We can also review and update this plan during or after the exercise. So it was decided we will try to set this up for January. This exercise is already put together and we just have to participate.

KDHE is setting up a Continuity of Operations Table top exercise in Spring of 2022 with Health Departments and Counties. Look at what the immediate needs are during an event and what can wait. Richard has the questions for the table top exercise. We could set this up for after an LEPC meeting. During the exercise look at the Health Department get wiped out where will you set up the Health Department and what needs to be done first.

Exercises for the Second year possibly Public Information, Mass Care and Evacuation and Set up Shelter and bring awareness to what we have locally.

The main focus for exercise in the third year is to look at Intelligence and Information Sharing.

The Health Department and Emergency Management have Grant requirements for exercise to receive funds. Completing the IPPW (Integrated Preparedness Planning Workshop) is also a requirement of the Emergency Management Preparedness Grant (EMPG). The EMPG Grant requires two exercises plus the IPPW.

5. New Business

a. Spill Reports No reports

**b. USDA Exercise with the Extension Office January 27**

c.

d.

6. Presentation: None

7. Upcoming training-State **TO BE RESCHEDULED**

8. Public Comments

9. Date, time, place next regular meeting January 27, 2022 at 1:00pm at the meeting room of the Grant County Fire Station at 715 E. Oklahoma Ave.

10. Adjournment