

PUBLIC HEALTH NURSE

Grant County

Health Department

POSITION SUMMARY

The Grant County Public Health Nurse is an exempt employee under FLSA and is supervised by the Health Department Director of Nurses. This employee is responsible for providing direct nursing care and screening to the general population. This employee must be able to communicate easily and provide instructional information to the general public. Current Kansas licensure as a Registered Nurse is required for this position.

ESSENTIAL FUNCTIONS

- Conducts health and developmental screenings using knowledge base to make appropriate recommendations and referrals;
- Conducts physical examinations including complete physical, vision, hearing and lab per health department policy;
- Administers appropriate immunizations according to Kansas Department of Health guidelines;
- Administers various parenteral injections with a physicians order;
- Provides services to TB clients including screening, referral, treatment, direct observe therapy, if indicated, and follow-up;
- May be directly responsible for overseeing specific programs, i.e. care seat loaner program, family planning program, TB, employee hepatitis B program, Healthy Start Home Visitor program as assigned by the Director of Nurses;
- Provides appropriate client education and preventative health principles;
- Properly investigates reported or suspected communicable disease and provides follow-up to ensure health and safety of community;
- Assists various agencies in investigations relating to health issues or the safety and welfare of children;
- Provides basic family planning information as well as education and supplies;
- Provides HIV counseling and testing;
- Responds to telephone calls regarding health related information;
- Documents patient care in an accurate, concise, thorough and legible form.

MARGINAL FUNCTIONS

- Assists Advanced Registered Nurse Practitioner as required;
- Participates in quality assurance activities;
- Performs other duties as deemed necessary or assigned;

<i>Classification</i>	
<i>QuickView</i>	
<u>FLSA:</u>	EXEMPT
<u>ADA:</u>	APPLICABLE
<u>FMLA:</u>	ELIGIBLE
<u>OSHA:</u>	HUMAN BLOOD/BODY FLUIDS
<u>WORKING CONDITIONS:</u>	

Public Health Nurse
POSITION REQUIREMENTS

Experience: One to three years of similar or related experience is preferred for this position. Employee is expected to have acquired the necessary information and skills to perform the job reasonably well within six months of employment.

Education: A high school diploma or GED is required. A current Kansas licensure as a Registered Nurse is required for the position.

Technical Skills: The ability to obtain blood pressure, draw blood, and conduct accurate blood and urine tests is required. Employee must be able to operate medical screening and testing equipment. Employee must possess the ability to interpret laboratory results, differentiate lung sounds and make proper referrals for services.

Problem Solving: A high degree of independent problem solving exists in this position. This employee encounters such problems as calculating proper dosages of medications per age and weight, client medication problems, determining causes of illnesses and helping indigent clients' access further health care.

Decision Making: Some degree of decision making is involved in this position. This employee must be able to make decisions regarding abnormal findings, prioritization of clients needs, when medications may be medically contraindicated and when and where to refer clients for further medical care.

Supervision: This position acts with limited supervision from the Health Department Director of Nurses and has no supervisory duties.

Financial Accountability: This position does have direct control over departmental resources, but does not participate in the annual departmental budget or accounting process.

Personal Relation: Continual contact with the general public, co-workers and occasional contact with physicians and other departments is required.

Working Conditions: Some adverse working conditions exist within this position. Employee is exposed to human blood and body fluids and communicable diseases on a regular basis.

Physical Requirements: Manual labor including lifting, carrying and moving items weighing up to 50 pounds is occasionally required.